

# ONLINE ORAL EXAMS

How to prepare for **an oral exam**? Do you need a **different approach** if the exam takes place online? Study guidance helps you on your way with this Infographic.



## BEFORE THE EXAM

- Check the **instructions on Canvas/mail**. Through what medium will the exam take place? Which materials should and may you use? Do you get preparation time? How can you contact the teacher in case of technical problems?
- What are the **expected learning results**?
- What are the 'peculiarities' of the professor?
- What are your **own weaknesses** regarding content and presentation?
- **Practice online** with fellow students or housemates.
- Check whether everything works: webcam, microphone, stable internet (cable).
- Provide an **environment without distractions** and **collect the material** you will need.
- **Inform your housemates**. Ask them not to stream anything during your exam.



## DURING THE EXAM

- **Listen** to the question carefully. Tip: repeat the question in your own words and check if you have understood the question correctly.
- **Build up your answer logically** and do not skip any steps or argumentations.
- **What if you don't know the answer?**
  - Think about what you will do in this situation in advance.
  - Ask if it is possible to briefly write down some core concepts.
  - Remember: you don't need to know everything, you need to know enough.
- **Technical problems?** Contact your examiner as soon as possible!



## AFTER THE EXAM

Did your exam go smoothly? Great! Did it not go as planned? **Reflect:**

- What went well?
- What went wrong? Did you master the content? Were you surprised by the exam method?
- Ask for **feedback**. Attention: you have to request this for a certain period of time!
- Write down how you can **improve your strategy** next time.
- Contact **a study advisor** to reflect on your study method.