Infosession Exchange

Faculty of Psychology and Educational Sciences

Prof. Tim Vantilborgh
1. Sources of information

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Sources of information
Adult Educational Sciences
  ▶ Drs. Ronald Crouze (ronald.crouze@vub.be)

Educational Sciences
  ▶ Prof. Chang Zhu (chang.zhu@vub.be)

Psychology
  ▶ Prof. Tim Vantilborgh (tim.vantilborgh@vub.be)
  ▶ Drs. Delphine West (delphine.west@vub.be)
Sources of information

**WHO DO I CONTACT FOR WHAT?**

- **Exchange coordinators:**
  - Questions about destinations for exchanges
  - Selection and nomination procedure for studies and internships abroad
  - Creating and changing learning agreements

- **International Relations Office (exchange.outgoing@vub.be):**
  - Questions about grants and scholarships
  - Practical questions on studying abroad (e.g., housing)
  - Administrative issues

- **Internship coordinators:**
  - Internships abroad
Sources of information

WEBSITES

- Canvas: Community Faculteit Psychologie en Educatiewetenschappen

- Student Mobility - Faculteit Psychologie en Educatiewetenschappen

- Introductie

- Infosessie
Eligibility criteria
For study exchanges, you need to have:

- Attained 60 ECTS (at the time of application, within current curriculum)
- Passed 1st Bachelor

Schakelstudenten can also participate (criteria mentioned above do not apply for them)
Eligibility criteria

FOR INTERNSHIPS

- The same criteria apply as for regular internships
Destinations
<table>
<thead>
<tr>
<th>University</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eotvas Lorand University</td>
<td>Budapest (Hungary)</td>
</tr>
<tr>
<td>South West University ‘Neofit Rilski’</td>
<td>Blagoevgrad (Bulgaria)</td>
</tr>
<tr>
<td>Humboldt-Universitat zu Berlin</td>
<td>Berlin (Germany)</td>
</tr>
<tr>
<td>Universidad de Deusto</td>
<td>Bilbao (Spain)</td>
</tr>
<tr>
<td>Universitat de Vic</td>
<td>Vic (Spain)</td>
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<tr>
<td>University degli studi di Firenze</td>
<td>Florence (Italy)</td>
</tr>
<tr>
<td>Maastricht Universiteit</td>
<td>Maastricht (the Netherlands)</td>
</tr>
<tr>
<td>Tilburg Universiteit</td>
<td>Tilburg (the Netherlands)</td>
</tr>
<tr>
<td>Universidade de Coimbra</td>
<td>Coimbra (Portugal)</td>
</tr>
<tr>
<td>Istanbul Bigli University</td>
<td>Istanbul (Turkey)</td>
</tr>
<tr>
<td>Universitat Autonoma de Barcelona</td>
<td>Barcelona (Spain)</td>
</tr>
<tr>
<td>Université Paris Nanterre</td>
<td>Paris (France)</td>
</tr>
</tbody>
</table>
Destinations

ERASMUS+ (EUROPE) - PSYCHOLOGY

- Eotvas Lorand University
  - Available places for Bachelor students: 4
  - Available places for Master students: None
  - Language courses: English
  - Language requirements: B1

- South West University ‘Neofit Rilski’
  - Available places for Bachelor students: 4
  - Available places for Master students: 4
  - Language courses: English; Bulgarian
  - Language requirements: B1
Humboldt-Universitat zu Berlin
- Available places for Bachelor students: 1
- Available places for Master students: None
- Language courses: German
- Language requirements: C1

Universidad de Deusto
- Available places for Bachelor students: 4
- Available places for Master students: 4
- Language courses: Spanish, Basque, English
- Language requirements: B1
Universitat de Vic

- Available places for Bachelor students: 10
- Available places for Master students: 10
- Language courses: Catalan, Spanish, English
- Language requirements: B1

University degli studi di Firenze

- Available places for Bachelor students: 2
- Available places for Master students: 2
- Language courses: Italian
- Language requirements: B1
Destinations

ERASMUS+ (EUROPE) - PSYCHOLOGY

- Maastricht University
  - Available places for Bachelor students: 4
  - Available places for Master students: 4
  - Language courses: English
  - Language requirements: B2

- Tilburg University
  - Available places for Bachelor students: 4
  - Available places for Master students: None
  - Language courses: English, Dutch
  - Language requirements: B2
Universidade de Coimbra

- Available places for Bachelor students: None
- Available places for Master students: 4
- Language courses: Portuguese, English
- Language requirements: A2-B2

Istanbul Bigli University

- No exchange possible at the moment!
Universitat Autonoma de Barcelona
- Available places for Bachelor students: 4
- Available places for Master students: 4
- Language courses: Catalan, Spanish, English
- Language requirements: B1

Université Paris Nanterre
- Available places for Bachelor students: 2
- Available places for Master students: 2
- Language courses: French
- Language requirements: B1 (certification required)
<table>
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<th>Location</th>
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<tr>
<td>University Autonoma de Barcelona</td>
<td>Barcelona (Spain)</td>
</tr>
<tr>
<td>University degli studi del Molise</td>
<td>Campobasso (Italy)</td>
</tr>
<tr>
<td>Istanbul Bigli University</td>
<td>Istanbul (Turkey)</td>
</tr>
</tbody>
</table>
Universitat de Vic
- Available places for Bachelor students: 4
- Available places for Master students: 4
- Language courses: Catalan, Spanish, English
- Language requirements: B1

University degli studi di Firenze
- Available places for Bachelor students: 2
- Available places for Master students: None
- Language courses: Italian
- Language requirements: B1
Destinations

ERASMUS+ (EUROPE) - ADULT EDUCATIONAL SCIENCES

- University Autonoma de Barcelona
  - Available places for Bachelor students: 2
  - Available places for Master students: 1
  - Language courses: Catalan, Spanish, English
  - Language requirements: B1

- University degli studi del Molise
  - Available places for Bachelor students: None
  - Available places for Master students: 2
  - Language courses: Italian
  - Language requirements: B1
Destinations

ERASMUS+ (EUROPE) - ADULT EDUCATIONAL SCIENCES

- Istanbul Bigli University
  - No exchange possible at the moment!
<table>
<thead>
<tr>
<th>University</th>
<th>Location</th>
<th>Places</th>
<th>Level</th>
<th>Language</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stockholm University</td>
<td>Stockholm (Sweden)</td>
<td>4</td>
<td>MA</td>
<td>English</td>
</tr>
</tbody>
</table>
Stockholm university

- Available places for Bachelor students: None
- Available places for Master students: 4
- Language courses: English
- Language requirements: B1
Available destinations:

- Brazil (Rio de Janeiro, Sao Paulo, Santa Catarina)
- China (Beijing)
- Canada (CREPUQ program)
- Mexico (Puebla)
- South Korea (Seoul)
- USA (BAEF scholarships for master students)

Differences with EU-destinations:

- No grant guaranteed!
- No official limit on places available per destination
- Application procedure is more complicated
Learning agreement
WHAT IS AN LA?

- Official document listing the courses you will take at your host university, in exchange for VUB courses
- You select courses worth 21-30 ECTS (for one semester)
- Each selected course in your host university is linked to a VUB course
- We recommend that you strive for a balance between the total amount of ECTS on both sides of the learning agreement
- In case of an imbalance in ECTS between both sides, the ECTS of the host institution count
Learning agreement

HOW DO I MAKE AN LA?

- Students are responsible for their own LA
- Take a look at the website of the host institution for information on available courses
- Contact the exchange coordinator at the host institution
- You will create an LA before going to the host institution, but keep in mind that you can make changes to your LA during the first weeks of your mobility
STEP 1: Submit a top-3 of destinations + motivation letter
  - Deadline: 17 December 2018
  - Submission form: http://vubpsych.eu.qualtrics.com/jfe/form/SV_5Bjk6ssNfdHypW5

Selection procedure:
  - Exchange coordinators select students for destinations
  - Criteria: motivation letter + grades (if available)
  - All applicants are ranked based on criteria, and allocated to destinations
  - You will receive an email from your exchange coordinator in January
STEP 2: Send a first proposal of your LA to your exchange coordinator

- Deadline: 4 Februari 2019
- Use the template “Document voorstel Learning Agreement”, available on Canvas
- Add course description of selected courses (in English)
- You will receive feedback from your exchange coordinator
STEP 3: Send a revised learning agreement to your exchange coordinator

▶ Deadline: 4 March 2019
▶ Exchange coordinator will decide if your revised LA can be approved
▶ If your LA is approved, the exchange coordinator will officially nominate you for an exchange with IRO
▶ IRO will contact you, to guide you through the rest of the application procedure
STEP 1: Contact your internship coordinator
  ▶ You can suggest a destination of your own choosing
  ▶ Get approval from internship coordinator on destination and internship plan

STEP 2: Contact your exchange coordinator
  ▶ Deadline: 4 March 2019
  ▶ Inform exchange coordinator of destination, so we can nominate you with IRO
My LA is already officially approved, but I want to make changes. What do I need to do?

- Contact your exchange coordinator. Send a proposal for a changed LA using the template “Document voorstel Learning Agreement”, available on Canvas

I changed my mind and I want to stop my exchange

- Inform your exchange coordinator, IRO, and the host institution

Do I need to register the VUB courses in my LA in self-service?

- No, the faculty administration will do this for you

Can I select a language course in my LA?

- Yes, in exchange for a VUB keuzevak and provided that the language course is taught at the host institution
FAQ

PART 2

▶ I have to redo exams at the VUB in August-September, can I still go on exchange?
  ▶ You will have to wait until the official proclamation of the exams in the beginning of September before you can leave on exchange. You will be allowed to go on exchange if you meet the eligibility criteria and if you did not get an “Inschrijving niet toegelaten” following the exams.

▶ I failed an exam at the host institution, what now?
  ▶ You can redo the exam at the host institution. You cannot do the exam of the linked VUB course in August-September!

▶ I want to leave in the first week of Februari, but I still have an exam at the VUB.
  ▶ You can ask the dean of the faculty to allow you to do the exam on a different day (see Onderwijs- en examenreglement)
Testimonial
VIDEO TESTIMONIAL
Tips and tricks from students in Adult Educational Sciences for going to Firenze: https://docs.google.com/document/d/1hAGON_cRjExRqF097C0aph-EZTEcRc58K0FWXM2Q0HI/edit#
10 reasons to study abroad

- Obtain VUB credits for all approved academic coursework abroad
- Study & learn differently
- Brush up on your language skills
- Boost your employment opportunities
- Gain a global mindset
10 reasons to study abroad

- Enhance your intercultural competences
- Learn about yourself & your culture
- Boost your self-confidence & independence
- Be adventurous & explore the world
- Friends for life from all over the world
VUB Exchange Contacts

International Relations & Mobility Office
- Practical info & support
- Grants
- Ms. Laura Gruyaert
- Mr. Sander Verhoef
- Pleinlaan 5, 1050 Brussels
- T: 02 614 81 01

Student Administration Center
- Exchange administration
- Mrs. Gwen Van der Smissen
- Pleinlaan 9, 1050 Brussels
- T: 02 614 87 07

Exchange Coordinators
- Aplication & Selection
- Learning Agreement (Studies & Traineeships)
- Grade conversion
- Psychologie
  - Tim VANTILBORGH
- Educatiewetenschappen
  - Chang ZHU
  - Julia FREIXENET
- Agogische wetenschappen
  - Ronald CROUZE

exchange.outgoing@vub.be
student.vub.be/go-abroad
Exchange Programmes

- **Studies or Traineeship**
  - Always **during** & **part** of your VUB studies, never after graduation (excl. Erasmus+ Traineeships)

- **Grant** - Included? Amount*?
  - Nationality is not a criterion, but you should be enrolled fulltime at the VUB

- **Tuition Fee Waiver**

- **Min – max duration**

- **Study level**

- **EU or non-EU host institution**

* Amounts are subject to change
APPLICATION PROCEDURE
Application Procedure

Application at Faculty
• Application file (host institution, scholarship programme)
• You compose a first study or training plan, viz. a Learning Agreement (LA)

Nomination
• Your faculty nominates you officially to IRMO, after 5 March 2019
• IRMO nominates you to your host institution

VUB Application
• IRMO sends you the VUB procedure, SOP Mobility-Online
• You compose a final LA
• Your faculty approves your LA
Application Procedure

Host Institution Application

- You apply to your host institution or make arrangements with host organisation

Official Approval

- Your Faculty officially confirms your exchange after the June and/or September exams
- Acceptance by the host institution

Departure Administration

- IRMO invites you to a take-off meeting
- IRMO sends you the scholarship administration
Erasmus+ KA1

- Studies & Traineeship
- As part of your VUB programme
- Sufficient funds for all nominated students (if not, Faculty ranking)
- Minimum & maximum duration
- Bachelor and Master
- Online Linguistic Support (test & courses) & Online survey upon return
Erasmus+ KA1 - Studies

- Specific cooperation agreements per VUB programme
  - 28 EU member states, FYROM, Iceland, Norway, Liechtenstein, Turkey
  - More information per programme & exchange coordinator > student.vub.be/go-abroad

- Grant: € 235 - € 335/month (+ €100/month if Flemish study allowance)
  - Depending on the destination

- Min. 3 – max. 10 months
Erasmus+ KA1 - Traineeship

- **During** your studies
  - As part of your VUB programme that contains an internship (n° ECTS)
  - Traineeship in the framework of thesis work
  - You carry out an internship abroad
  - Evaluation from your host organization is recognized (in ECTS and a grade) by the VUB

- **After** your studies/graduation
  - Not part of your VUB programme
  - In line with your obtained degree
  - Within 1 year after graduation
  - Apply before graduating, following the VUB rules & deadline, to the VUB and Flanders Knowledge Area
Erasmus+ KA1 Traineeship

- Host organization: university, research institute, company, NGO, etc.
  - Find a host organization yourself or through the contacts of your VUB programme
  - In an EU member states, FYROM, Iceland, Norway, Liechtenstein, Turkey
  - Approval Exchange Coordinator
  - Online database: https://erasmusintern.org/

- Grant: € 335/month - €435/month
  - Depending on the destination

- Min. 2 – max. 10 months
NON-EU DESTINATIONS
Non-EU Studies

- General VUB exchange agreements
- Approval at Faculty level (Exchange Coordinator)
- Tuition fee waiver
- Min. 5- max. 10 months
- No grant guaranteed
- Preparing for a non-EU exchange application: more effort
- Teaching language: English or local language (Spanish, Portuguese, etc.)
Non-EU host institutions

- Countries & host institutions:
  - Brazil (Rio de Janeiro, Sao Paulo, Santa Catarina)
  - Canada (Québec)
  - Mexico (Puebla)
  - Colombia (Santa Marta)
  - Japan (Kobe)
  - South-Korea (Seoul)
Non-EU Studies

- Contact IRMO (exchange.outgoing@vub.be) and your VUB Exchange Coordinator (by Mid-December) by e-mail to express your interest and receive more detailed info on the specific host institutions.

- Look up the offered programs online and compose a draft study plan:
  - Individual match for courses
  - You will need approval from your exchange coordinator.
Non-EU Traineeship

- Host organization: university, research institute, company, NGO, etc.
  - Find a host organization yourself or through the contacts of your VUB programme
  - Anywhere except an EU member states, FYROM, Iceland, Norway, Liechtenstein, Turkey
  - Approval Exchange Coordinator

- Min. 1 - max. 10 months

- No grant guaranteed
Non-EU Scholarship

- Flemish government scholarship: return ticket, 650 – 850 EUR/month
- Min. 1 – max. 12 months (some exceptions)

- **Priority Country Programme** (Studies & Traineeship)
  - ✔ 9 countries: Brazil, Chile, Japan, Mexico, Morocco, Russia, South Africa, Turkey, USA
  - ✔ Express interest to IRMO (mid-December) & if nominated by your Faculty, you receive information on the call (deadline mid-Feb tbc)
  - ✔ Application at IRMO and selection done externally
  - ✔ Max 2600 EUR
Non-EU Scholarship

- Flemish government scholarship: return ticket, 650 – 850 EUR/month
- Min. 1 – max. 12 months (some exceptions)

- “Generieke Beurzen” (i.e. generic scholarships) (Studies & Traineeship)
  - If nominated by your Faculty, you receive information on the VUB call (after March 15th)
  - Apply to IRMO and selection at VUB (period of May)
  - Priority to exchanges to VUB partner institution
  - At least 25% of the selected candidates receive a Flemish study allowance
Non-EU Scholarship*

- **VLIR - UOS “REISBEURZEN” (i.e. travel grant)**
  - 32 countries in Africa, Asia & Latin America
  - Work Placement/Internship or thesis
  - Apply at VUB (a.o. invitation local supervisor & recommendation VUB supervisor), **preparatory programme UCOS**, selection external
  - 1000 EUR
  - at least 28 consecutive days
  - Deadlines: 2 December 2018 & 12 May 2019
Deadlines

DEADLINE 5 March 2019

! LATE APPLICATIONS WILL NOT BE CONSIDERED!
PRACTICALITIES
Practicalities

- Choice of Host Institution
- Required language knowledge
- Selection procedure
- Registration & tuition fee
- Courses, exams & resit exams
- Recognition & credit transfer
Practicalities

- Insurance
- Childcare benefits (‘kindergeld’)
- Housing
- Finances
  ✓ VUB Social, Legal & Financial Support Team (Social Dienst Studenten)
  ✓ student.vub.be/studiefinanciering#ondersteuningsaanbod
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