Exchange students

2017-2018
Current State…

I HAVE NO IDEA

WHAT I'M DOING
Today

- **Overview of your exchange**
  - IRMO International Relations and Mobility Office
  - OWSA Education and Student Administration
  - Faculties

- **Your VUB E-tools**
  - Infopunt

- **Student associations**
  - ISP
  - ESN
  - BSG
Exchange Team

• **International Relations & Mobility Office – IRMO**
  - Mrs. Emilie Flambeaux (IN)
  - Mrs. Laura Gruyaert (OUT)

- Policy & organization
- General assistance to students
- Contact with home university

- Pleinlaan 5, 1050 Brussels
- E: exchange.incoming@vub.be
Exchange Team

- **Education & Student Administration – OWSA**
  
  Mrs. Sarah El Meknouzi, Mrs. Blanka Borkowska

- Administration for the Learning Agreements
- Transcript of Records
- Student Card
- Certificates (Arrival & Departure, etc.)
- Proof of Registration

- Pleinlaan 9, 1050 Brussels
- E: [exchange.incoming@vub.be](mailto:exchange.incoming@vub.be)
Contact person

**OWSA**
- Learning Agreement: Administration
- VUB documents & other administration

**Faculty Secretary**
- Course schedules
- Lecture rooms
- Exam schedules
- Registration of courses

**Exchange Coordinator**
- Learning Agreement: Content
- Information about the content of courses
Changes to Learning Agreement

1. Inform your coordinator at your home university
2. Make the change in SOP Mobility-online
3. VUB exchange coordinator to approve online
4. You can print your updated LA, get the signatures and upload it again
5. OWSA has a final check online

Deadline: 15 October 2017
## Reasons for Changes

<table>
<thead>
<tr>
<th>Reasons for deleting a component</th>
<th>Reason for adding a component</th>
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<tbody>
<tr>
<td>1. Previously selected educational component is not available at the Receiving Institution</td>
<td>5. Substituting a deleted component</td>
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<tr>
<td>2. Component is in a different language than previously specified in the course catalogue</td>
<td>6. Extending the mobility period</td>
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<tr>
<td>3. Timetable conflict</td>
<td>7. Other (please specify)</td>
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<tr>
<td>4. Other (please specify)</td>
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Student SelfService

- Check your personal and contact information
- Check your registered courses
- Consult your exam results

Course registration?
- After 15 October 2017
- Different per faculty
- Register as a guest student to a course on Pointcarré
Exam schedules

- Faculty or department secretary

- Oral & written exams
- Lab, papers, group work

- 3 weeks for studying (25/12/2016-14/01/2017)
- 3 weeks of exams (15/01/2017- 5/02/2017)
- Resit
Transcript of Records

- **Student:** Consult grades directly in the Student SelfService

- **OWSA:** E-mails certified copy –for credit recognition- to your home university
Exchange Coordinators

- Economics & Management/Business Studies
- Political Sciences
- Sociology
- Communication Studies

Mr. Jonas Loos
Mr. Mattias Brants
E: faces@vub.be
<table>
<thead>
<tr>
<th>Department</th>
<th>Coordinators</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Languages</td>
<td>Prof. Ann Peeters</td>
<td><a href="mailto:Ann.Peeters@vub.be">Ann.Peeters@vub.be</a></td>
</tr>
<tr>
<td>Applied Linguistics</td>
<td>Mr. Arnout Horemans</td>
<td><a href="mailto:Arnout.Horemans@vub.be">Arnout.Horemans@vub.be</a></td>
</tr>
<tr>
<td>History</td>
<td>Prof. Jeffrey Tyssens, Prof. Griet Vermeesch</td>
<td><a href="mailto:Jeffrey.Tyssens@vub.be">Jeffrey.Tyssens@vub.be</a>, <a href="mailto:griet.vermeesch@vub.be">griet.vermeesch@vub.be</a></td>
</tr>
<tr>
<td>Art Sciences</td>
<td>Prof. Marc Jacobs</td>
<td><a href="mailto:marc.ml.jacobs@vub.be">marc.ml.jacobs@vub.be</a></td>
</tr>
<tr>
<td>Philosophy</td>
<td>Prof. Emiliano Acosta</td>
<td><a href="mailto:Emiliano.Acosta@vub.be">Emiliano.Acosta@vub.be</a></td>
</tr>
</tbody>
</table>
Exchange Coordinators

- Pharmacy
  Prof. Debby Mangelings, E: Debby.Mangelings@vub.be

- Biomedical Sciences
  Prof. Mieke Geens, E: Mieke.Geens@vub.be
Exchange Coordinators

Law
Prof. Tony Joris, E: Tony.Joris@vub.be
Mr. Wout de Cock, E: Wout.De.Cock@vub.be
SESSION 3.10 12pm
plus.cumulus.vub.ac.be:1184/1onevenjr/studsetRC_onevenjr_Rechten.html

Criminology
Prof. Lucas Melgaco, E: lucas.melgaco@vub.be
Ms. Sofie De Bus, E: Sofie.De.Bus@vub.be / Ms. Ann Evenpoel, E: Ann.Evenepoel@vub.ac.be (from Oct. 1)
Exchange Coordinators

- Psychology
  Prof. Tim Vantilborgh, E: Tim.Vantilborgh@vub.be

- Adult Educational Sciences
  Prof. Lieselotte Vandeneeckhaute, E: Lieselotte.Vandeneeckhaute@vub.be

- Educational Sciences
  Prof. Free de Backer, E: Free.De.Backer@vub.be
Exchange Coordinators

- Physical Education
- Physiotherapy

Mrs. Katrijn D’Herdt, E: Kdherdt@vub.be
Exchange Coordinators

- Biology
  Prof. Gustavo Gutierrez Gonzalez,
  E: Gustavo.Gutierrez.Gonzalez@vub.be

- Bio-engineering Sciences
  Prof. Joris Messens, E: Joris.Messens@vub.be

- Geography
  Prof. Matthieu Kervyn, E: makervyn@vub.be

- Mathematics
  Prof. Kenny De Commer, E: Kenny.De.Commer@vub.be

- Physics
  Prof. Steven Lowette, E: Steven.Lowette@vub.be

- Urban studies
  Prof. Stefan De Corte, E: sdecorte@vub.be

- Urban design & spacial planning
  Prof. Fabio Vanin, E: Fabio.Vanin@vub.be

- Chemistry
  Prof. Yue Gao, E: yuegao@vub.be

- Oceanography
  Prof. Karolien Van Puyvelde,
  E: Karolien.Van.Puyvelde@vub.be

- Informatics
  Prof. Beat Signer, E: Beat.Signer@vub.be

Central contact: Mrs. Marjan Maes, E: marjan.maes@vub.be
Exchange Coordinators

- Architectural Engineering
  Prof. Inge Bertels, E: Inge.Bertels@vub.be

- Electrical Engineering
  Prof. Philippe Lataire, E: plataire@vub.be

- Chemical Engineering
  Prof. Bruno Van Mele, E: bvmele@vub.be

- Civil Engineering
  Prof. Lincy Pyl, E: Lincy.Pyl@vub.be

- Electronics & Imaging
  Prof. Adrian Munteanu, E: adrian.munteanu@vub.be

- Materials Science
  Prof. Bruno Van Mele, E: bvmele@vub.be

- Mechanical Engineering
  Prof. Philippe Lataire, E: plataire@vub.be

- Hydrology, Construction Eng
  Prof. Ann Van Griensven, E: Ann.Van.Griensven@vub.be

- Industrial Engineering
  Prof. Kris Steenhaut, E: kris.steenhaut@vub.be

- Biomedical Engineering
  Prof. Johan Stiens, E: jstiens@vub.be

- Applied Computer Science
  Prof. Irene Raadschelders, E: irene.raadschelders@vub.be

- Photonics
  Prof. Heidi Ottevaere, E: Heidi.Ottevaere@vub.be
Q&A

#sprout
to be
BRUSSELS
ISP is recruiting

The International Student Platform (ISP)
- Advisory committee to the Student Council
- All matters concerning international students
- Give policy advice + events = to make the best experience for all international students
- Including exchange students

https://my.vub.ac.be/ISP

ISP is recruiting Deadline is October 14!
Important!

- At 4pm today: “Adventures in Waffle-land: how to talk to a Belgian” with presentation from ACTO
  
  ▶ Building QA

- Link to the general presentation: