

INTRODUCTION

Every programme within Bruface contains a total of 120 ECTS. You need to achieve all 120 ECTS in order to graduate and achieve your diploma.

If you are a VUB student, you follow the general study progress regulations that are valid at VUB, and if you are a ULB student, you should follow these that are valid at ULB.

The following exam and deliberation rules are specifically designed in the framework of the joint degree master programmes at the Brussels Faculty of Engineering.

EXAMS

TIMING

Exams are organised at the end of the semester, therefore twice a year. Once in January and once in June. Should you have failed an exam, you will have the opportunity to retake the exam in the second exam session in late august/early September.

An exam can only be organised during the exam period, which is fixed in the joint calendar. No exceptions apply. Please check your exam calendar for more details.

PASSING OR FAILING AN EXAM

Once you have passed an exam, your mark is final and cannot be retaken. If you have failed an exam (i.e. less than 10/20), you will automatically be registered and expected to retake the exam in second session. If you failed a course in the second session, you can re-enroll the next academic year for the same course. Please note that only the last result will count towards your final academic records. For instance, if you achieved an 8/20 during the first exam session, but you did worse in second session and only achieved 4/20, the 4/20 will count towards your final records at the end of the year. The same accounts for an absent or if you decide to hand in the exam without filling anything in (0/20).

DELIBERATION RULES

Within the Bruface programme, small failures can be accepted and deliberated whereby the course appears to have been passed.

This rule will only apply if:

- You are in the position of obtaining a diploma (i.e. during your last Msc year)
- After you have completed the second exam session for the course

A grade will be considered as a small failure whereby it will be considered as passed when:

- Either 7/20
- Or 9/20 and 8/20
- Or 9/20 and 9/20

And only if you have a weighted average of minimum 55%.

If you acquired 45 ECTS or more (i.e. passed your exams for a total of min. 45 ECTS), you can automatically enrol for the next academic year (i.e. the second Msc year).

If you did not acquire a minimum of 45 ECTS, you will not be allowed to enrol for your Master thesis (worth 24 ECTS) in the second academic year. You can, however, enrol for courses (with the priority given to those courses from the first academic year).

WHAT IN CASE OF ILLNESS OR FORCE MAJEUR DURING EXAMS?

In case of illness or force majeure, you have the opportunity to organise a second exam date within the same session. You need to provide a valid proof of force majeure (medical certificate, obituary notice,...). Please check the website of your faculty or contact your faculty secretariat for more details on what to do in case of illness or force majeure.

More information for VUB students: <https://student.vub.be/en/ir#exams>

More information for ULB students: <https://polytech.ulb.be/fr/l-ecole/secretariat>

MORE INFORMATION

Rules not present in the present document are subject to the exam rules of the institution where the student is enrolled. Aspects of disputes and refusal will be treated according to local rules.

More information at VUB: <https://student.vub.be//ir#home>

More information at ULB: <https://uv.ulb.ac.be/login/index.php>